

RGS: GCSE/AS Enquiry About Results (EAR) – Summer 2023

REVIEW OF RESULTS (RoR):

You should take the following steps before applying for an enquiry about results:

1. See the school office staff to find how close your marks were to the next grade boundary after the component marks are released. The office will be open for you to check this Tuesday 29th or Wednesday 20th August, between 10.00am and 1.30pm or you can wait until you return to school on Monday 4th September.
2. Discuss your marks and the advice given with your parents/carer to see if they agree with you requesting the application.
3. If you decide to proceed submit the application with full payment (cheques made payable to “**The Rochester Grammar School**”) to RGS reception.
4. Be aware that if you are more than **three marks** from the grade boundary the school will strongly advise you **against** making an enquiry, as your mark can go up, down or stay the same.

No:	RoR Service:	Details of Service:	AQA	EDEX	OCR	WJEC
1.	Service 1: Clerical re-check	Checking that all parts of the script have been marked. That the totalling of marks and recording of marks is correct.	£9.00	£12.50	£10.00	£12.00
2.	Service 2: Review of Marking	A review of the original marking to ensure that the mark scheme has been correctly applied and a clerical re-check. This is NOT a re-mark of the script.	£41.50	£43.50	£58.50	£41.00
ATS	Access to Scripts	Order the return of the original/copied script. Please note: Once the original is returned you cannot request any other service.	Free	Free	Free	Free

To request an enquiry about result please complete the form below and return, with full payment. All cheques payable to “**The Rochester Grammar School**” (one cheque per subject). This form must be signed by the **candidate**; unsigned applications cannot be processed.

Deadline for all Enquiry About Result (EAR) applications is: 12:00pm Thursday 28th September 2023

Candidate Name:				Exam Number:	
Exam Board:	Subject:	Subject Code:	Paper Number:	Cost:	

CANDIDATE CONSENT STATEMENT AND SIGNATURE:

*I give my consent to the Examinations Manager to make an enquiry about the result of the exams listed above. In giving consent, I understand that the final subject grade awarded to me following an enquiry about results may be **lower than**, **higher than**, or **the same** as the grade which was originally awarded for the subject.*

Candidate Signature: Date:

Candidate Personal Email:

For exams office use only

Date Received	Payment Amount	Date Submitted	Outcome Received	Candidate Notified	Enquiry Completed